



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

28 JUNE 2021

DIVISION MEMORANDUM  
No. 275 s. 2021

**SUBMISSION OF DEVELOPED VIDEO LESSONS**

To: Chief Education Supervisors  
Heads, Public Elementary and Secondary Schools  
Heads, Unit/Section  
All Others Concerned

1. Relative to the Implementation of Learning Delivery Modalities (LDM) under the Basic Education Learning Continuity Plan (BE-LCP) and as an offshoot of the Division Training – Workshop on Digitizing Lessons on Beginning Reading for Early Language, Literacy and Numeracy (ELLN), SDO Tayabas City announces the submission of the **Video Lessons** developed by teachers.
2. This includes video lessons used during Classroom Observation, SLAC Sessions and the like.
3. Please submit the video lessons in all grade levels and learning areas to the Learning Resource Management and Development System (LRMDS) through the Division LR Portal folder **COT/Video Lesson/s**. This can be found at “Add/View School LRs”, inside the link of you own school. For proper uploading of the documents, you may ask the LR Coordinator and School Heads.
4. Please use this file name format for uploading
  - a. For COT video/SLAC  
COT-Quarter(#)-Learning Area-Teacher-School  
Ex. COT-Q3-Fil-CBables-SDO  
SLAC-Q3-SDO
  - b. For MELC Video Lesson  
MECL(#)-Week(#)-Quarter(#)-Learning Area-Teacher-School  
Ex. MECL5-W3-Q3-Eng-RQuintero-SDO
5. Submission of documents is on or before July 23, 2021 for CID to facilitate provision of Technical Assistance and quality assurance.



Brgy. PotoI, Tayabas City



(042) 710-0329 or 797-0773



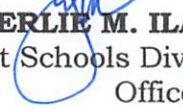
tayabas.city@deped.gov.ph



<https://depedtayabas.com/>



6. Immediate dissemination of this memorandum is desired.

  
**GERLIE M. ILAGAN, CESO VI**  
Assistant Schools Division Superintendent  
Officer-in-Charge  
Office of the Schools Division Superintendent

CID/CJB/EE/GFZ/RQ



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